

Tuesday, 4 December 2018

Topic	Role / Information required	Invitees
<p>Social Services' Service Plan</p>	<p>Performance Monitoring - holding the executive to account for the Council's performance.</p> <p>The Service Plan will provide the Committee with a full picture of Service Areas performance and finances for a specific period of time.</p> <p>Monitoring of performance, focusing on:</p> <ul style="list-style-type: none"> • Achievement of outcomes and actions within service plans; • Scrutinising progress in improvements to areas of poor performance; • Assessing the extent to which performance objectives are contributing to the overall objectives and priorities of the Council, including Wellbeing Objectives and Improvement Plan Objectives. • Assessing the extent to which performance is in keeping with the performance management strategy; <p>The Committee will receive an overview of the performance of the service area including a list of the all of the service plan measures and an indicator of whether the targets have been achieved (Red, Amber and Green status). This will also include a summary of the common measures, which include complaints answered in timeframes, staff sickness rates, and the use of agency staff and overtime. For any red and amber measure, the Committee will also receive more detailed information on these measures.</p> <p>Monitoring of budget, focusing on:</p> <ul style="list-style-type: none"> • Scrutinising variances in budget; • Assessing the extent to which performance is being achieved within budget; • Reviewing the outcomes and the delivery of agreed savings plans; 	<p>For Adult and Community Services:</p> <ul style="list-style-type: none"> • Head of Adult and Community Services; • Cabinet Member for Social Services, • Strategic Director – People. <p>For Children and Young People Services:</p> <ul style="list-style-type: none"> • Head of Children and Young People; • Cabinet Member for Social Services, • Strategic Director – People.

Tuesday, 15 January 2019

Topic	Role / Information required	Invitees
Draft Cabinet Budget Proposals	<p>The Committee will receive the draft Cabinet Budget Proposals for 2018/19 and part of the public consultation.</p> <p>Budget Proposals</p> <ul style="list-style-type: none">• Scrutinising of Service specific proposals a part of the budget consultation process;• Assessing the anticipated impact of the budget proposals on services, performance, service users, partnerships and staffing levels; <p>The recommendations / comments all scrutiny Committees relating to the draft budget proposals will be coordinated by the Overview and Scrutiny Management Committee at their meeting on 1 February 2018, and subsequently forwarded to Cabinet for consideration in approving the final proposals.</p>	<p>For Budget process:</p> <ul style="list-style-type: none">• Head of Finance. <p>For Adult and Community Services:</p> <ul style="list-style-type: none">• Strategic Director – People;• Head of Adult and Community Services; <p>For Children and Young People Services:</p> <ul style="list-style-type: none">• Strategic Director – People;• Head of Children and Young People; <p>For Education Service</p> <ul style="list-style-type: none">• Strategic Director – People;• Deputy Chief Education Officer;